

UCU Scotland

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To	UCU Scotland branch and local association secretaries
Topic	UCU Scotland Officer and Executive Committee elections in 2017: call for nominations
Action	Draw to the attention of members the current call for nominations
Summary	Nominations for UCU Scotland Officer and Executive Committee members are now open. Deadline for nominations: Wednesday 16 November 2016
Contact	Nicola McGowan, Scotland administrator, email nmcgowan@ucu.org.uk

Dear Colleagues

CALL FOR NOMINATIONS: UCU SCOTLAND OFFICER AND EXECUTIVE COMMITTEE MEMBERS

This circular is the formal notice which calls for nominations to the following vacancies which will exist in 2017 for Officers and Executive Committee members of UCU Scotland:

- **Vice president**
 - **Honorary treasurer**
 - **Equality officer**
 - **Three ordinary members of the UCU Scotland Executive Committee**
- These vacancies will exist from the close of UCU's national Congress meeting on 29 May 2017, and are for a term of two years.
 - Nomination forms and related information are available at www.ucu.org.uk/ucus-elections, or on request from Nicola McGowan at UCU's Scotland office (nmcgowan@ucu.org.uk; 0141 225 8160).
 - The deadline for receipt of nominations for the vacancies in this election notice is **5:00pm on Wednesday 16 November 2016**, including the receipt of all supporting information. Nominations should be made on the appropriate form, and should be formally addressed to the Honorary Secretary of UCU Scotland and sent to: Nicola McGowan, UCU Scotland, 4th floor, Ingram House, 227 Ingram St, Glasgow, G1 1DA. Receipt of all nominations will be acknowledged.
 - All candidates who submit their completed nomination not less than ten working days before the closing date for nominations, shall be informed, not less than five working days before the closing date for nominations, whether there is any defect in their nomination, including any discrepancy in the membership standing of persons providing supporting signatures.

- The date on which this notice will be regarded as having been issued to members is 23 September 2016. Any person not in membership of UCU Scotland on 23 September 2016 is not eligible for nomination to the positions described in this notice.

Support required for UCU Scotland Officer and Executive Committee nominations

Nominations to these positions must be supported by:

- a. the signed consent of the candidate;
- b. a statement confirming the position to which the candidate wishes to stand;
- c. either (i) the identifiable signatures of ten members of UCU Scotland who are entitled to vote in any ballot held to fill that position, not more than five of whom may be from the same branch/local association, or (ii) a statement signed by the Presiding Officer or Honorary Secretary of a local association or branch that the nomination has been adopted by a resolution at a quorate general meeting of that branch/local association;
- d. a statement confirming that, at the time of nomination, the candidate is in qualifying employment under national rule 3.1.1, or has been in qualifying employment within the preceding 12 months and shall provide proof of such qualifying employment, normally in the form of a payslip dated within the preceding 12 months, or as otherwise determined by the returning officer. If geographical and/or sectoral criteria apply, these should be reflected in the proof of qualifying employment.

Any ballots held as a result of this call for nominations will be held in February 2017. The deadline for the submission of election addresses for any such elections will be 7 December 2016.

For these elections, the independent scrutineer appointed by the University and College Union for the purposes described in Section 49 of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended) is Electoral Reform Services, 33 Clarendon Road, London N8 0NW.

The full text of this notice plus nomination forms and related information can be found at www.ucu.org.uk/ucus-elections. Branches and local associations are asked to publicise this vacancy as widely as possible. If you would like any documents relating to this election sent to you in hard copy, including large print or other formats, or for further information about this election, contact Nicola McGowan at UCU's Scotland office (tel: 0141 225 8160).

Yours sincerely

Janice Aitken

UCU Scotland Honorary Secretary and returning officer