

CALL FOR NOMINATIONS: NATIONAL OFFICERS AND NATIONAL EXECUTIVE COMMITTEE MEMBERS, UCU SCOTLAND OFFICERS AND EXECUTIVE COMMITTEE MEMBERS

In respect of all vacancies described in this election notice:

- All terms of office begin on 29 May 2009.
- Terms of office are for two years (with the exception of the Vice-President position).
- Nomination forms and related information are available at <http://www.ucu.org.uk/elections>, or on request from Catherine Wilkinson at UCU's Egmont House office.
- The deadline for receipt of nominations to all vacancies in this election notice is **5:00 pm on Thursday 20 November 2008**, including the receipt of all supporting information. Nominations should be made on the appropriate form, and (other than those relating to section 5B) should be formally addressed to the President and sent to: Catherine Wilkinson, Senior Administrative Officer, UCU, Egmont House, 25-31 Tavistock Place, London WC1H 9UT. Receipt of all nominations will be acknowledged.
- Nominations to positions within UCU Scotland described in section 5B should be formally addressed to the Honorary Secretary of UCU Scotland and sent to Ann Steedman, Administrative Officer, UCU, 6 Castle Street, Edinburgh EH2 3AT, from whom nomination forms for these positions can be obtained.
- All candidates who submit their completed nomination not less than ten working days before the closing date for nominations, shall be informed, not less than five working days before the closing date for nominations, whether there is any defect in their nomination, including any discrepancy in the membership standing of persons providing supporting signatures.
- The date on which this notice will be regarded as having been issued to members is 15 October 2008. Any person not in membership of the union on 15 October 2008 is not eligible for nomination to the positions described in this notice.
- Eligible candidates may be nominated to more than one of the vacancies listed in this notice. Nomination to each vacancy will require a separate nomination to be submitted. Ballots to offices in this notice will be counted in the following order:

- i Vice-President
- ii Honorary Treasurer
- iii Geographically-elected HE and FE members
- iv UK-elected HE and FE members

- v Representatives of disabled members
- vi Representatives of lesbian, gay, bisexual and transgender (LGBT) members
- vii Representatives of black members

and after a candidate is successfully elected, votes for that candidate will be disregarded in subsequent elections.

- Any elections held as a result of this call for nominations will be held in February – March 2009. The deadline for the submission of election addresses for any such elections will be 5:00pm on Monday 8 December 2008.
 - For these elections, the independent scrutineer appointed by the University and College Union for the purposes described in Section 49 of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended) is Electoral Reform Services, 33 Clarendon Road, London N8 0NW.
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1 Officers of the Union

Two vacancies exist for Officers of the Union:

1.1 Vice-President who is a member of the higher education sector

The Vice-President will serve in that role for 2009-2010, and will serve as President-elect for 2010-2011, and as President for 2011-2012, and as Immediate Past President for 2012-2013.

1.2 Honorary Treasurer for a term of two years (2009-2011)

Nominations for Officer vacancies must be supported by:

- a. the signed consent of the candidate;
- b. a statement confirming the position to which the candidate wishes to stand, and their sector;
- c. either (i) the identifiable signatures of 20 members of the Union who are entitled to vote in any ballot held to fill that position, not more than 10 of whom may be from the same branch/local association, or (ii) a statement signed by the Presiding Officer or Honorary Secretary of a branch/local association that the nomination has been adopted by a resolution at a quorate general meeting of that branch/local association.

2 Geographically-elected members of the National Executive Committee (NEC)

Fifteen vacancies exist for geographically-elected members of the NEC (see also 5, UCU Scotland).

2.1 From institutions in the North West (defined by the North West Regional Development Agency):

Two members from the higher education sector

Two members from the further education sector

2.2 From institutions in the Midlands (defined by the East Midlands and West Midlands Regional Development Agencies):

Two members from the higher education sector

Two members from the further education sector

2.3 From institutions in the South (defined by the South East and South West Regional Development Agencies):

Three members from the higher education sector

Two members from the further education sector

3 UK-elected members of the National Executive Committee (NEC)

Twelve vacancies exist for UK-elected members of the NEC:

3.1 Seven NEC members from institutions in the higher education sector.

Of the members elected to these seats:

- At least one will be employed, or, if unemployed, have been most recently employed, in a post-1992 institution
- At least two will be women.

3.2 Five NEC members from institutions in the further education sector.

Of the members elected to these seats:

- At least one will be employed, or, if unemployed, have been most recently employed, in land-based education
- At least two will be women.

4 Equality Seats

Six vacancies exist for the following equality seats:

4.1 Two representatives of disabled members. Candidates nominated to these seats must state that they are a disabled member. Of the members elected to these seats:

- One will be a member from the higher education sector
- One will be a member from the further education sector
- At least one will be a woman.

4.2 Two representative of lesbian, gay, bisexual and transgender members. Candidates nominated to these seats must state that they are a lesbian, gay, bisexual or transgender member. Of the members elected to these seats:

- One will be a member from the higher education sector
- One will be a member from the further education sector.

4.3 Two representatives of black members, at least one of whom shall be a woman. Candidates nominated to these seats must state that they are a black member.

Support for nominations

Nominations for all seats on the National Executive Committee (all seats in sections 2-4 of this notice) must be supported by:

- a. the signed consent of the candidate;
- b. a statement confirming the position to which the candidate wishes to stand; their Sector; their gender; their region; any category described in paragraph 18.8.2i-18.8.2iv of the Rules that applies; and any statement as described in Rules 18.8.6i - 18.8.6iv that applies;
- c. either (i) the identifiable signatures of ten members of the Union who are entitled to vote in any ballot held to fill that position, not more than five of whom may be from the same branch/local association, or (ii) a statement signed by the Presiding Officer or Honorary Secretary of a local association or branch that the nomination has been adopted by a resolution at a quorate general meeting of that branch/local association.

5 UCU Scotland

5A The following vacancies exist for Officers of UCU Scotland who are also the geographically-elected members of the NEC for Scotland (Higher Education):

President of UCU Scotland

Honorary Secretary of UCU Scotland

5B The following vacancies exist for Officers and Executive Committee members of UCU Scotland:

Vice president of UCU Scotland

Honorary treasurer of UCU Scotland

Three ordinary members of the UCU Scotland Executive Committee

All UCU Scotland vacancies are for a term of two years.

Nominations to these positions must be supported by:

- a. the signed consent of the candidate;
- b. a statement confirming the position to which the candidate wishes to stand;
- c. either (i) the identifiable signatures of ten members of UCU Scotland who are entitled to vote in any ballot held to fill that position, not more than five of whom may be from the same branch/local association, or (ii) a statement signed by the Presiding Officer or Honorary Secretary of a local association or branch that the nomination has been adopted by a resolution at a quorate general meeting of that branch/local association.