

Getting the vote out: FAQs for branches

1. **Q: What are the dates of the USS and higher education pay and equality ballots?**A:
Opened 09 September and closes 12 noon, Wednesday 30 October 2019
2. **Q: Where are ballot papers sent to?**
A: Ballot papers are sent to members' preferred mailing address which they can check or amend themselves online here
https://ucu.custhelp.com/app/utils/login_form
3. **Q: When is the last day for members to post their vote and be received by ERS in time to be counted?**
A: Monday 28 October (both ballot pack and pre-paid envelope are First Class post)
4. **Q: How can members request a replacement ballot paper?**
A: Please circulate this link to members <https://yoursay.ucu.org.uk/s3/GTVO-member-form-HE-autumn-ballots-September-2019>
5. **Q: When is the last day to request a replacement ballot paper?**
A: Noon on Wednesday 23 October 2019
6. **Q: How can I get more leaflets, posters, stickers etc.?**
A: Email campaigns@ucu.org.uk for hard copies or download here
<https://www.ucu.org.uk/he2019> and here <https://www.ucu.org.uk/strikeforuss>
7. **Q: Where can I get ideas for getting the vote out at my institution?**
A: There are videos, downloads and guides on our website
<https://www.ucu.org.uk/gtvo> or email campaigns@ucu.org.uk
8. **Q: Where can I get logos and images for posters, social media and leaflets**
A: Access the campaign graphics and branding pack at this link
<https://bit.ly/2ITeqGQ> (password: ucugraphics2019) to ensure any local posters, leaflets etc. are consistent with the national materials. The folder contains a read-me file with information for designers about colour references, logo usage and other guidelines.
9. **Q: Your branch ERS data download**
A: Your branch membership contact(s) has been sent a link to download the membership data which was submitted to ERS for your branch. This is intended for use as a GTVO checklist to tick off members as they tell you they have voted. If you notice anything that needs changing you should do so in the usual way via Branch eServices: <https://branch.ucu.org.uk/>
10. **Q: Do new members who have joined since the ballot opened get a vote?**
A: Yes new members will be automatically issued with a ballot paper if they join before Wednesday 23 October

11.Q: Do student members get a vote?

A: Postgraduate students who are contracted to teach ('Standard Free' membership) are eligible to vote but not students on the free membership who aren't employed

12.Q: Can student members check and update their records and be included in the ballot?

A: Yes. If you have student members on the wrong category they can check and amend their details here https://ucu.custhelp.com/app/utils/login_form and they will be sent a ballot paper if they do this before Tuesday 22 October

13.Q: How can branches remove members from the ballot electorate when reps become aware that they have now left?

A: Please report members who have left your institution, via Branch eServices <https://branch.ucu.org.uk/>

Please report members who are still employed at your institution but who are currently on long term leave (maternity, sick, sabbatical etc) via the online form: <https://yoursay.ucu.org.uk/s3/Members-no-longer-eligible-for-ballot>

14.Q: When are we likely to take strike action?

A: Provisional first date for possible industrial action is Monday 18 November (tbc).

Please contact us at campaigns@ucu.org.uk for any questions not covered here or if you need help/advice.